



Job Description

Position: Technical Coordinator, Bolingbrook Campus

Reports to: Technical Director

Schedule: Part-time (10 hrs./wk.) Hourly, Non-Exempt; Weekends required.

Employment Classification: Manager/Coordinator (C)

Role Overview:

This person will participate in a structure that focuses on developing our in-person worship services. This includes all of the AVL preparation and execution of services at our Bolingbrook Campus. This includes focus on the development of strategies for working with volunteers, which not only includes logistics but also focuses on a pastoral shepherding side of working with volunteers.

Objectives:

- Collaborate with our Central Worship Arts Team.
- Prep and Lead tech on weekends.
- Exercise creative work alongside our Senior Pastor and entire team (as time allows).
- Develop volunteer oversight for skill and shepherding.
- Be a part of the in-person weekend services.
- Be a part of the online recording process (as time allows).

Requirements and Expectations:

- Skilled in working with digital audio boards.
- Skilled in working with lighting systems in the context of a worship service.
- Comfortable troubleshooting technical issues with AVL systems while leading calmly and with grace.
- Affirm our Statement of Faith and be in theological agreement with The Compass Church and the Evangelical Free Church of America.
- Be committed to the mission, vision, priorities, and ministry philosophy of The Compass Church.
- Attend The Compass Church weekend worship services on a regular basis.
- Attending supervisor meetings, team meetings (as time allows), and all-church staff meetings (as time allows).
- Be a team player with leadership skills.
- Be a proactive communicator.
- Have a basic understanding of Microsoft Office.
- A willingness to take on other duties as assigned.