



Job Description

- Position:** Adult & Guest Services Intern
- Reports to:** Adult & Guest Services Campus Director
- Schedule:** Part-time (up to 20 hours/week) / Hourly, Non-Exempt
Includes weekends.
- Duration:** Summer Seasonal; Internships will be conducted sometime within a May to August 2025 time frame. Maximum of 280 hours for the summer.

Employment

Classification: Intern (I)

Role Overview:

The Compass Church is driven to *Helping People Find & Follow God*. This internship takes two of our positions and highlights this together.

Our goal in Guest Services is that each week every guest feels welcomed with the love of Christ and a sense of community. We are also committed to helping these adults grow spiritually and relationally outside of our weekly services. Much of this happens within smaller communities to create the perfect environment for facilitating spiritual growth, connection, engagement and learning. Look inside adult ministry and guest services as The Compass Church reaches hundreds of people each week.

While engaging in the Guest Services & Adult Ministries side of life at The Compass Church, this internship also includes mentorship as you create your path within vocational ministry. While interning, develop relationships within a cohort setting of other interns across various ministry areas at our six Campuses. Enjoy fellowship and mentoring each week as your Cohort Leaders guide your understanding of life within the vocation of Christian ministry through group dinners, guest speakers and discussion on ministry life.

This internship offers a practical look at how we welcome our guests each week through our parking team, door greeters, Compass Central team and Compass Café workers while supporting adults in their building of faith in Christ. Projects could include strategic planning for the next ministry year, developing adult ministries special events, engaging with our congregation to promote our ministry opportunities, creating volunteer training or working to implement new projects at The Compass Church. An intern should be someone who has a strong sense of organization, can converse well with others and show the love of Christ through outreach and care.

Requirements And Expectations:

- Affirm the Statement of Faith and be in theological agreement with The Compass Church and the Evangelical Free Church of America.
- Have a strong sense of calling to work in church ministry.
- Be committed to the mission, vision, priorities and ministry philosophy of The Compass Church.
- Attend The Compass Church on a regular basis.
- Work within a team of various other interns in a shared experience, while learning an aspect of ministry specialization.
- Attend supervisor meetings, team meetings, intern cohort meetings and all-church staff meetings.
- Be a team player with leadership skills.
- Demonstrate proactive communication.
- Have a basic understanding of Microsoft Office products.
- Demonstrate a willingness to take on other duties as assigned.