



Job Description

Position: CompassKids Wheaton Campus

Reports to: Director of CompassKids - Laura Jimenez

Schedule: Part-time (up to 20 hours/week) / Hourly, Non-Exempt
Includes weekends.

Duration: 13 weeks

Employment Classification: Intern (I)

Role Overview:

Our Wheaton Spanish service is launching in January 2024. This internship will specialize in the Kids' ministry responsibilities. This internship will assist the kids' ministry on Sundays, with activities for our CompassKids Ministry, and potentially our Spanish Wheaton Recreation Ministries (Soccer Camp or VBS).

Objectives:

- Work with the CompassKids group on Sundays by teaching and leading activities.
- Be present in CompassKids services on Sundays and potential Soccer Camp/VBS, our outreach family event.
- Coordinate all the sign up, list/information/process for CompassKids, during our Campus activities, potential Soccer Camp, 5 Day Clubs and Back to School Backpack Blessing, and our outreach family event.
- Check-in, start activities, and teach on Sundays at the CompassKids group, helping them grow in faith.
- Work with the CompassKids Director to coordinate the Sunday Volunteers schedule at CompassKids for services, for all groups, Nursery to 5th Grade.
- Work with CompassKids Director to prepare curriculum for Fall, Winter, and Spring.
- Attend and work in conjunction with the Bolingbrook Campus staff on various events and initiatives.
- Update CompassKids & CompassStudents Director on conversations with parents and kids for care issues.

Requirements and Expectations:

- Affirm our Statement of Faith and be in theological agreement with The Compass Church and the Evangelical Free Church of America.
- Have a strong sense of calling to work in church ministry.
- Be committed to the mission, vision, priorities, and ministry philosophy of The Compass Church.
- Attend The Compass Church, Bolingbrook Campus weekend worship services on a regular basis.
- Attend supervisor meetings, Campus staff meetings, intern cohort meetings and all-church staff meetings.
- Team player with leadership skills.
- Proactive communicator.
- Basic understanding of Microsoft Office.
- A willingness to take on other duties as assigned.